



HOW TO PLAN A CTEEN ROAD TRIP

Duration

A typical road trip should be 3-6 days in length and can include a Shabbos or not. The first step of the planning process is to choose dates that will work for everyone involved. At minimum, the group should lodge two nights away from home and have three consecutive days of programming and activities together.

Program

Each road trip is expected to include the following five core components:

1. Scenic attractions (1-2)

Choose at least one or two attractions in your region that are of interest to the trip's participants. This can be a National Park, State park, or any other famous landmark or tourist attraction. Inquire regarding the "things to do" there, visiting hours, entrance fees etc. Calculate the ideal amount of time to be spent there, and add it to your Itinerary.

2. Activities (2)

Plan ahead and reserve at least two fun and exciting activities. Depending on the participants interests and budget there are usually a range of options.

SAMPLE ACTIVITY IDEAS

<i>HIGHER-PRICED</i>	<i>LOWER-PRICED</i>
amusement park	biking
boating	bowling
horseback riding	bubble soccer
paintball shooting	escape rooms
rock climbing	indoor ice skating/ roller blading
ropes course	museums
white water rafting	swimming
zip lining	

3. Volunteer projects (1-2)

Reach out to one or two non-profit organizations and arrange for a volunteer project. For example, this can be a salvation army, food bank or other public service entity. Notify them that you are a teen group coming to their area and looking to volunteer for 2-3 hours on a specific date. Alternatively, you can pack your own appreciation packages and schedule a visit to any local police or fire department.

4. Visits to other Chabad centers (1-2)

Coordinate with another one or two Chabad Rabbis/Rebbitzins to come and visit their center for Davening, a meal, or just a schmooze about the local Jewish community.

5. Morning Davening/Learning Class (Daily)

Start each day with a morning Davening or learning class before leaving your lodging for the trips of the day.

Pricing

Determine an ideal price range for the participants in your group. Calculate the total expected income, and deduct the approximate costs for transportation and food. Accordingly, allocate a suggested budget for both lodging and activities. All monies should be paid directly to the local CTeen chapter.

Transportation

With 4-5 teen participants, the ideal method for transportation would be via a regular size minivan. For road trips with 6 or more teens, a 12-15 passenger van would be required, or,

when two drivers are available, two minivans can be used.

Lodging

Each road trip should include a minimum of two nights of lodging away from home. Accommodations need to be reserved in advance, options may vary based on your budget (hotel, motel, cabins or campsite). Participants can choose the lodging of their choice providing it is within the allocated budget.

Sequence

For the success of a road trip, it is important that the itinerary not include too many hours of driving in one shot. If there is a substantial distance to be covered, splitting up the driving with an activity or lodging is strongly recommended.

JOB DIVISIONS	RESPONSIBILITIES
Activity coordinator(s)	Decide on the key attractions to be visited. Research available activities in those regions. Compare options and rates for the desired dates. Stay within the allocated budget. Obtain approval from entire group and make the necessary reservations.
Lodging coordinator(s)	Decide on the lodging type (hotel, motel, or camping etc.) and locations. Research and compare options and rates for the desired dates. Stay within the allocated budget. Obtain approval from entire group and make the necessary reservations.
Food coordinator(s)	Plan a menu for breakfast, lunch and supper for every day of the trip. Prepare a shopping list, utensil/equipment list and ensure that you have everything that is needed. Take care of preparing and cooking the food on the trip. (When applicable, select any Kosher establishments along the route where the group can eat or purchase additional foods.)
PR coordinator(s)	Capture photos and videos of the trip and share on your chapter's social media channels. In addition, encourage participants to write a recap of the day or a reflection about their experience at the end of the trip, which can be shared on CTeen Connection magazine.